



NEW ZEALAND  
GRAPHICS AND TECHNOLOGY TEACHERS ASSN. INC.

NGA POUAKO TOI O AOTEAROA

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**Minutes of the NZGTTA Executive Committee**  
**Airport Conference Centre**  
**Dunedin**  
**Saturday 12 September 2009**  
**10am – 3pm**

**Meeting opened at 10am**

**Present:**

Piki Brown (Chair), Tricia Winter (Secretary), Stewart McKissock, Ron Van Musscher, Simon King, Max Maddison, Chris Hubble, Chris Welch, Robert Heath, Cliff Harwood, Ian Watson, Kevin Meyer,

**Apologies:** John Maguire President NZGTTA, Russell Harris Branch Chair Manawatu, Cliff Harwood leaving lunchtime, Rachel Warne Canterbury, Paul Burrows Southland.

Apologies accepted

Moved: Tricia Winter

Seconded Ron van Musscher

Carried.

Motion:

Piki put forward a motion for speaking rights to Visitors.

Seconder:

Ron Van Musscher

Carried

**Minutes of 2008 AGM:**

They have been put on the NZGTTA Website since the last AGM.

Motion:

Previous minutes are a true and accurate record.

Moved: Piki Brown

Seconded: Stewart McKissock

Carried.

**Correspondence:**

Tricia will Zipfile all correspondence for members and submit it to the website with headings.

Motion:

A list of correspondence headers be listed and circulated to get a copy to delegates to the AGM.

Moved: Ron Van Musscher

Seconded:

Cliff Harwood.

Carried.

**Matters Arising:**

Robert alerted us to the spelling error of Bruce Imire (spelling error on the minutes).

**Nomination of new Executive Office Holders:**

The Secretary's position is not up for renewal as the tenure is a two year period.

**Nominations for President:**

Max Maddison

Nominated by: Stewart McKissock

Seconded: Ron van Musscher

Carried.

**Nominations for Treasurer:**

Piki Brown

Nominated by: Simon King

Seconded: Max Maddison

Carried

**Nominations for VPs**

**Upper Nth Island:**

Stewart McKissock

Nominated by: Simon King

Seconded: Ron van Musscher

Carried.

**Central Nth Island:**

Kevin Meyer

Nominated by Ian Watson

Seconded: Stewart McKissock

Carried

**Lower North Island:**

Ron van Musscher

Nominated by: Chris Welch

Seconded: Simon King

Carried

**Upper South Island:**

Chris Hubble

Nominated by: Max Madison

Seconded: Piki Brown

Carried

**Lower South Island:**

Bronwyn Gillies

Nominated by: Piki Brown

Seconded: Simon King

Carried

**President's Report:**

Tabled by Piki Brown in John Maguire's absence.

**President's Report:**

Cliff Harwood puts in a vote of thanks to the outgoing President John Maguire for his tireless work in promoting a positive profile of NZGTTA to all other Associations. He has continued to encourage good relationships with all Associations and the MOE, and has been instrumental in getting together all the other Subject Associations.

**Matters arising from the President's Report:**

Communications and GTTA Website:

Max asks if Andy Parson was still the Communication's Officer. Bronwyn said no.

Ron suggests that the materials from everyone be circulated across all members, this is more important than a Communications Officer.

Simon reports in some ways that the material is still there. Techlink is supplying technology, Max says that we need to update where support materials can be found, photos of people need to be put up of people. We need to improve the communication in the site and put links to other sites.

Stewart McKissock said that in the last AGM it was said that the website should be a starting point only. Piki reports that we don't have the money. Many members are asking what is the Association doing for me in terms of the Internet or Website?

Craig Earl subscribes to different sites, and he gets instant feedback (RSS) eg Blocklines. People need to get familiar with these tools so that they get familiar with using Web2 tools.

Simon subscribes to VisArts Net which covers all sorts of things – physical resources, computer printers to buy etc. Direct communication from the VisArts standards etc. This is hosted by someone outside of the Association. Simon suggests that we need to explore other ways of getting our work out there and encourage discussion etc. Get informative for teachers. We need to have the opportunity like that to engage in conversation.

Max reports that it would be good to have NZGATTA to be a portal, it would be appropriate. Get something out this year, and relaunch it for the beginning of next year.

Moved: That the President's Report be adopted – Piki Brown / Tricia Winter - Carried.

**Technology Report from Cliff Harwood:**

TENZ Conference:

Cliff reported that:

- He is pleased to see that GTTA has been formally invited to this Conference.
- Leaders Day:  
GIFF is funding this day for anyone who attends and they will be reimbursed for the day. Under the Standard's alignments, there will be resources. There will be a set of revised indicators. This is the most recent. Vicki Compton is most amenable for contact.
- MOE: History of Technology in NZ – This will be launched at the TENZ Conference.
- Technology Booklets: A new one will be added (enterprise) and there is a 3<sup>rd</sup> book being written now. Look for these in your schools.

**Technology Strategies:**

Provides some suggested ways about teachers going about doing things. It is asking about feedback, what did you do, how did it go, did you modify etc. Feedback is most welcome. Cliff is doing some work with the Primary sector as to how this resource is going to be used.

How do you get curriculum coverage across all 8 curriculum areas as well as Numeracy and Literacy? Technology in an integrated curriculum – doing justice to none of them. Cliff will take them through how you can do this and do justice to all curricula.

**Curriculum Alignment:**

There have been some difficult times, the draft statements have had major rewrites, and Cliff believes that there has been major improvement in that the students will understand better. These are due back out again early next year in preparation for use in 2011. Work has already started at the Level 2 and they will be out early next year as well. Skills - remember that it is a guideline only. The push is going to be is that when the standards are written that they specify “materials” not specific eg wood, metal etc.

Graphics Learning Guidelines have come to a really nice place. Other subject areas don't really have a home. Graphics have done a very nice job in capturing the essence of the subject.

There has been some work developed for assessment resources and unit plans which demonstrate how to take these A/Std's into the classroom and they will be trialled early next year. They will be trialled and published for preparation in 2011. Remember that every other curriculum area is going through the same things for every other writer of the standards. There have been quite significant changes from NZQA and MOE in the standards. The Achievement Criteria don't really give you the detail of what is expected and you really have to get into the Special Notes to find out expectations. The importance of getting teachers to read the Special Notes has been interesting.

**Comments:**

Stewart McKissock:

In communication from this body, it needs to be reiterated about reading the Special Notes.

Ron Van Musscher:

Who is responsible that the students get access to that sort of information?

Cliff Harwood:

Communications in the future at a National level is becoming more open.

Chris Hubble:

It would be helpful if this information is passed onto new teachers in Teachers College.

There is a lot of concern out there from Graphics teachers how junior graphics is being taught now that it is under Technology. School based curriculum is the most important thing. Graphics is sitting under the umbrella of Technology but that doesn't mean it loses its identity.

Simon King: Is there a place for Junior Technology Guidelines?

Cliff responded that we are in a stronger place now because the curriculum is compulsory from Level 1-8. Cliff also added that the Association might want to think up this and enquire to MOE about supplying resources for this.

**Indicators of Progression**

Robert responds with:

A vote of thanks to Cliff Harwood for all the work that he has been doing for this Association.

Seconded: Stewart McKissock

Carried

## **VP Reports:**

### **Auckland: Stewart McKissock**

Communication from teachers up there are mainly by email. Because of the work with the standards alignment there hasn't been much time to work with the branch but the intention is to rectify this next year.

Motion by Stewart McKissock: (Letter tabled).

I seek permission from the Executive to establish a branch of NZGTTA on the North Shore of Auckland.

Seconded: Robert Heath

There was genuine agreement across all regions for this to happen.

Cliff states constitutionally at this stage we cannot agree to it and it will need to be ratified at the next AGM.

To be presented at the next AGM.

### **Mid Northern: Kevin Meyer**

Malcolm Howard is doing really well as Curriculum Advisor. At least 30-35 people are attending meetings. People are making the effort to update the email list now. We still have pockets of schools that are not checking their emails. There are some really good teachers coming through from the University of Waikato age grouping 37plus with interesting backgrounds. There are about 70 in training at Waikato (total teacher trainees).

Kevin is getting approached from smaller Decile 1 schools about obtaining Technology teachers. They can't do a Technology program because they are unable to deliver them.

Waikato Cluster is in trouble with membership with many schools not represented at meetings. HEATANZ is not represented as part of the group. It is just TENZ and GTTA.

Stewart McKissock suggests that the approach should be an Association meeting for the cluster meetings. Participation is down at meetings, this is despite the fact that John Maguire has raised the profile of the Association with MOE etc, this is a worry.

Stewart McKissock:

Should the Association formalize some form of invitation to training teachers using a standard letter (an introductory package, pamphlet etc)? A suggestion was made that student teacher membership is free, until they became qualified.

#### **Action:**

The NZGTTA President and Secretary create a 'package' advertising NZGTTA and the benefits of belonging to the Organization.

### **Wellington: Ron Van Musscher**

VP: Ron has been very active in renewing contacts, providing incentives etc for meeting attendances. Wellington has tried to do a number of things to get people to participate. Ron is the informal Chair of this group. Presentation of standard alignment has taken up a lot of his time.

**Mid Canterbury:**

There are currently 35 members with more members to come. Max has invited Simon in for a PD Day to share skills and knowledge with teachers. This is meaningful especially with the new curriculum coming in. New and young teachers are also coming in.

**Otago: Bronwyn Gillies**

John has been keeping us informed with what is going on re Graphics and Technology Standards Alignment. Clusters looked at Junior school. There have been a small cluster of ICT in the area. There is quite a lot of concern about the teaching of the new standards and the capabilities of the teachers teaching in ICT.

**Southland: Piki Brown**

Personal visits and contacts from VPs seem to carry more weight than emails. The personal touch either phone or visits will bring about meeting attendance.

**Branch Reports: (In addition to the written report)**

*Bay of Plenty: Ian Watson*

INSTEP This is a link between the Council, local businesses, and the Polytech based in Tauranga. The schools have to belong to INSTEP; it goes wider than just the Technology curriculum. This is a great initiative. Members of INSTEP include local businesses.

*Manawatu: Robert Heath*

Small Foresters Assn is supplying a small amount of wood for schools and there will be a competition running with Small Foresters supplying the prizes. BCITO have made submissions to their standards which now include numeracy and literacy.

*Canterbury: Max Maddison*

Murray has been off all year on ACC. We are hoping to have Murray back next year and we also welcome Chris Hubble to the branch as well. We look forward to the Canterbury branch growing again.

*Otago: Craig Earl*

It has been hard to get people to come along to the cluster meetings and we are struggling with membership numbers. Our numbers come from many areas and in many ways we are a bit like what Stewart outlined for Auckland. We have no Treasurer any more and so we have been slow about getting subscriptions paid. We have a teacher facilitator getting into the schools; unfortunately not all areas are being met. Piki questions about the FutureinTech Facilitator – where does this fit? It is a technology perspective from an employers' point of view. Ian states that he uses IPENZ engineering for engineering technology scholarship and Kevin reports that IPENZ have a poster (green) for career choice – look for this poster.

**Treasury:**

The books are still with the Auditor so Piki doesn't have an Auditor's report. Once it comes through it will be submitted to the President for circulation.

Because NZGTTA took up the Contract with MOE for the rewriting of the standards we crossed the threshold for GST registration. We are now GST registered and will only be so until the contract is finished. Because the contract was unfulfilled and we will be expected to return the MOE funding, John Maguire is only comfortable with that pending the accountant doing the GST and confirming everything is correct. John will sign the variation of contract.

We are financially healthy, we have money. We have \$8K current account, and \$12K invested.

Piki recommends that the sub stays at \$30.

That the Treasurer's Report be adopted: Piki Brown  
Seconded: Simon King  
Carried

**Graphics Report: (Discussion Included).**

There will be an electronic report on the MOE site about Graphics which will be a living document able to be updated.

The standard alignment standards up for consultation were not the ones that the writing panel wrote. They are MOE standards. You need to be explicit about every single thing you are being asked to consult on, even if you agree to it. Simon stated that there was no feedback back on Graphics from Otago.

Warren and Motu are writing a number of resources for Graphics (a standard one, and one that is a little bit more 'out there'). They have been written, and they have been moderated, with corrections to be made.

How do we get the opportunity as schools to trial these standards? Ron will pass this question on. Take advantage of the Best Practice Workshops and raise questions if you don't understand the moderation of the work.

The resources for Level 2 will be written in the up and coming holidays. All the updated resources on the NZQA site is all work that has been moderated.

Simon reinforces that we need to be proactive on membership for NZGTTA.

Ron

PPTA Competencies Day – Simon and I wrote the resources for these days. The process is a generic project that can be adapted. Simon has trialed one with his class and he recommends it.

Kevin asks are we able to name the moderators for the public?

Simon replied yes, Simon Floyd (Graphics) Technology (???)

Who is the National Moderator for Technology? – Need to ask Cliff.

Because Graphics is under Technology it needs to align itself to Technology practice in the sense of the terminology.

Robert states that the lack of feedback from the consultative process contributes as to why people are perhaps not filling out the consultation papers.

Robert asked about when the resource material will be available because of course development for next and ensuing years. Ron stated that the resource material will be available mid 2010.

### **ITO Report: Max Maddison**

Max reports that members of the ITOs started going to the MOE and asking specifically for inclusion into the various affiliations surrounding Technology eg FutureinTech are now making provision for ITOs but with a subnote.

Brian Lane (Competenz) and Tools4Work are looking at delivering 3 Unit Standards with a matrix of Achieved, Merit, and Excellence.

Max states that it is about improving communication through the website. Under general business he would like to recommend that we incorporate ITO links on the website.

The Health and Safety standards in schools need to be brought up and updated.

### **Remits**

Max replies that a lot of change has happened since then and that remit 1 is probably redundant now. Cliff before he left stated through Ian Watson that Remit 1 is done now.

Robert suggests that we move this remit as an amendment.

Ron replied that he felt the remit was contradictory to itself and in consequence didn't make sense.

Stewart responded that part of the remit doesn't sit well in that 85% could actually come from the work that the students do. If the evidence is coming from skills then that is quite right. The remit is not explicit so he struggles with the meaning.

## **Remit 1**

### **Motion**

That NZGTTA expresses its deep concern about the continued lack of recognition of practical skills in Materials Technology particularly with the new proposed standard alignment.

**Moved** by Hans van Oyen – Chch Boys

**Seconded:** Chris Hubble - St Bedes

In Favour: 7      Against: 4      Abstentions: 1

Motion Carried.

## **Remit 2:**

### **Motion:**

That NZGTTA express concern over the MOE's lack of recognition of ITO programs in secondary schools even though the Government Policy is for ITO training in secondary schools and more than half of secondary schools offer an ITO course at this level.

**Moved:** Patrick Neal – Hillmorton High School

**Seconded:** Hans van Oyen – Chch Boys

**Rational:**

1. MOE sanctioned Technology Education website Techlink has no links to ITO resources
2. Same website has no exemplars of good teaching practice with ITO courses
3. Technology teacher training does not include any ITO training.
4. The recent JUMBO Day did not have a planned official ITO breakout group only Technology and Graphics.
5. That ITO websites would also need to contain links to the Techlink site.

Unanimous Vote Against  
Motion Lost.

**General Business:*****Representation***

Max Maddison:

The ability to co-opt an ITO Representative and a PPTA Executive Representative into the Association.

Robert Heath:

That we approach Penny Dunckley of Vernon College at Invercargill as the PPTA Executive Member Representative.

Seconded: Piki Brown

Carried

Piki to approach Penny to discuss.

***TENZ Conference (2009)***

Two Executive members of NZGTTA will be funded to attend this conference (John Maguire and Tricia Winter).

***TEASAC:***

Tricia tabled a document outlining TEASAC. The following questions were raised:

Who is funding it?

Does this include the regions?

The first discussions about this can only benefit (Ron van Musscher).

Would there be any issues about the logos being on the letterhead from the Associations represented?

Tricia replied that there appears to be no funding, and that the regions are not included individually; rather 2 Executive members represent NZGTTA (President and Secretary).

Tricia will raise the issue about the various logos being incorporated on the TESAC letterhead at the TESAC meeting planned during the TENZ Conference.

***NZGTTA Newsletter Draft:***

Robert suggests that the Secretary of NZGTTA email the newsletter with a request back by date. This will hopefully encourage regions to respond promptly.

***GTTA Cluster Attendance Rate:***

Tricia suggests that a survey be sent out to all members re cluster attendance. These responses will be collated and a spreadsheet developed. Ron undertook to forward to Tricia relevant information from PPTA research.

**Student Membership:**

Motion: Max Maddison

That we offer a free membership and information to Technology and Graphics trainees for their duration of their training and their first year of employment in education.

Seconded: Kevin Meyer

Carried.

Discussion on the motion included:

Bronwyn suggests that we need this now so that graduating students have this opportunity now. Ron suggests that we give their first year of teaching free.

Ian Watson asked for clarification if the student teachers have voting rights?

Answer: No they will need to be financial members to vote.

Robert has a concern that student teachers would have a membership card, and members of NZGTTA haven't.

Are the membership cards going to have a limited life?

Max replied that we have included in the brochure a registration form.

**Further Business:**

Robert asks if the Association has an Auditor?

Piki Brown nominated Joanne Thomson Chartered Accountant of Invercargill as the Association's Auditor.

Seconded: Stewart McKissock

Motion Carried.

Dates of the next Executive Meeting:

Mid Year: 3<sup>rd</sup> April 2010

AGM: 11 September 2010

Wellington Airport Sunderland Room

**Meeting Closed 3.45pm**