



NENEW ZEALAND  
 GgGRAPHICS AND TECHNOLOGY TEACHERS ASSN. INC.  
 NGA POUAKO TOI O AOTEAROA

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**Minutes of the NZGTTA Executive Committee  
 Airport Conference Centre  
 Wellington  
 Saturday 27 March 2010 Time: 9-3pm**

**Present:**

Max Maddison (Chair), Tricia Winter (Secretary), Piki Brown (Treasurer), Stewart McKissock, Ron Van Musscher, Simon King, Cliff Harwood, Kevin Meyer, Murray Hemmingsen, Penny Dunckley (PPTA).

**Apologies:** John Maguire Past President NZGTTA, Chris Hubble

Apologies accepted  
 Moved: Tricia Winter  
 Seconded: Piki Brown  
 Carried.

*Max acknowledged the sad loss of Des this week. We will get a card to sign and send to his family.*

Minutes of the AGM September 2009 were read:

**Matters arising:**

Piki

Page 2 - variation to contract the alignment process has wound up. Piki has emailed the Ministry to wind this up and is waiting for a reply. John did not sign any contract with the Ministry. Geoff is pursuing NZGTTA for a closure.

Stewart informs that the Ministry have taken over the contract. Piki has confirmed that we have come out on the right side of the ledger. All writers got paid and John and Piki took a fee. The Administration fee has not been attended to for NZGTTA. Piki to go back to John for closure on this.

Cliff suggests that we might have to take a percentage of over time recalls 18%.

Motion:

Previous minutes are a true and accurate record.

Moved: Max Madison  
 Seconded: Piki Brown  
 Carried.

**Correspondence and Treasurers Report:**

Ministry on the \$14K closure of the contract.

**Treasurer's Report:**

In our financial year there are 134 members paid up. Piki outlined where the fees have been coming from.

Balance Column:

Impending refund to the Ministry of \$14K.

Action:

Piki with John's help will go to the Ministry to get closure.

Cheque account will then balance to \$6000. Piki raises a concern that we are not very financial at the moment.

Kevin asks do we have a list of the regions of outstanding fees. Max replies that this is currently being attended to.

That the Treasurer's Report be adopted: Piki Brown

Seconded: Simon King

Carried

### **Website:**

Max talked of the new website and informed the members that to subscribe to this they will need a login and password.

Membership:

We will be setting up a page on the new website. Members will register either as individuals or school group. We have set the fee at \$20 for local branches. Total membership will be \$50 with \$30 going to the National body. Piki will process these fees and on send \$20 back to the regions.

### **Three types of Membership:**

- Individual membership
- School capped at \$150 for 3 members for any one school
- Free Membership for training or new teachers

People's subscriptions will be live from the date of the initial fee pay up. Cliff reminds that we need to look at the Constitution if we are changing the system for fee subscription. Max replied that that we will need to look at this at the AGM. As a result there could be a time delay.

### **Action:**

Max to look at the Constitution to see if we can do this and make changes if necessary.

Student membership - how do we know that they are students? (Bronwyn). It is up to the regions to find out who are students (Max). Cliff can also help out with this. This should happen at request for membership because of the contact details they have to fill out (Piki).

Clarification was made that student membership covers students 3 years or longer, as soon as they are employed as a beginning teacher. Cliff informed that TENZ basically gives free membership while they are in College training.

Motion:

That trainee teachers are offered free membership to NZGTTA during College training.

Moved: Max Maddison

Seconded: Piki Brown

Carried.

**Website Fees:**

We are paying \$250 per quarter for hosting the site. Our discussion forum should offer good healthy discussion on matters concerning Graphics and Technology. Max informed that forums posted to the website will be moderated before they go up. This was agreed by all.

A suggestion was made that the website provides links to other organisations eg Techlink, ITO etc (Kevin).

We will have a page on the website of contacts which show regional branches and contacts and an events calendar.

- PD and information with the changes

A suggestion was put forward that we have a link to the Technology Advisors for the new website and we have their calendars up (Max).

VisArts are getting funding from TKI to host a website and have a full time moderator. Simon suggests that he get in touch with Geoff Lockhart from VisArts and inquire about what subscription they pay for TKI.

Action:

Max to get in touch with VisArts to find out about obtaining space on the TKI site.

**VIP Reports.**

Bronwyn (Otago)

There is to be an AGM in Otago next term. There has been an increase of membership of about 5 or 6 people. HEATANZ have come on board. The cluster meeting was well attended.

Piki: (Southland)

The region hasn't done anything so far, will get into it next term. They have one Intermediate in their cluster. First meeting is at Menzies and looking at training on new CAD software. Twenty people in the membership for Southland.

Max: (Canterbury)

Chris Hubble (care of Max) tabled a report. Looking for a new Chair for the Canterbury region. Two events planned each term. Regular slots with Gordon Harris, Graphics meetings that are held during the year have been of great assistance. Chris has been in touch with Kaikoura, Nelson/Marlborough and the West Coast.

Ron: (Wellington):

We combine with TENZ and GTTA. Forty three people attended. Ron initiated this last year. Scholarship workshops coming up next term, 1<sup>st</sup> one is skills base, 2<sup>nd</sup> one is bringing along work, 3<sup>rd</sup> progression. Arranging work for next term. Kevin, Ron, Emily, and Motu sharing with other teachers and reviewing other teachers.

Manawatu:

Cliff reports that they have had two meetings. The VIP contact is Russell Harris at Awatapu College. Covers Manawatu, Hawkes Bay and Wanganui.

Kevin: (Mid Northern)

Have had a meeting with Ron, and Emily Barnes. Have had an AGM. Forty four students on the Friday night, thirty eight students on the Saturday. An incentive for subscription fee was that they obtain 16gb of resources.

Some of the larger centers are more difficult to shift. They are turning up to selective meetings.

Had a very good meeting at the end of last year at Matamata College where the 4 Associations came together. Term 2 we will be offering a meeting on the practical side of things.

We have used the Curriculum Support Project (CSP) for meetings. It is available to any region providing that they can as long as it is aligned to Graphics, Technology, HEATANZ etc. The funding is through Niall Dinning (GIF Fund). It is a limited pool and available to 2013, however if it isn't used, the Ministry will use it. Mini conference setting up a PD for Food Technology. Associations can subsidise 50/50 split.

### **How can we maximise the opportunity for Association Subscriptions? then raises the issue of subscription fees for the Associations within TESAC.**

Stewart (Auckland):

A meeting was held last year with a view to set up the branch, discussing options for this year. People are not volunteering. A meeting will be held end of May beginning of June, to run with a Graphics and Technology focus. Scholarship, standards and portfolios will be discussed. At the moment Stewart will be running it as a North Shore meeting.

Lesley Pearce is running regular cluster meetings, Stewart has had a meeting with her and this has helped. Trying to pace in between.

PD:

The focus has shifted on leaders to lead their departments – that could be a teacher within a school. This is also on teachers who lead curriculum inside their schools.

### **Curriculum Reports: Technology (Cliff)**

General across all of the alignment stuff.

Curriculum Alignment Knowledge Strand due to come out for consultation in late April. A heads up that teachers need to be aware that they are there, and give comment.

Level 2:

Due out late April (generic, graphics,) knowledge and skills.

Exemplars are being trialled run by learning media. Units and outcomes will be up on the website as exemplar material.

Unit Standards:

The 7000 series, all Design Technology, Graphics, Materials Technology will be replaced by Achievement Standards.

### **Expiry date 2011**

Phase 4 of the curriculum standard ITOs:

ITO is business as usual, credit parity etc will be looked at, at the review stages. Three year cycle of ITOs changing to A,M,E. ITOs will get together and look at duplication and may even cross credit from A/Std to U/Std.

In terms of the teaching and learning guides there was a meeting early this week to kick off the writing of Level 1. Technology area completion date is June, publication of that out in November. Cheryl Pym is the leader of that, she wants it by July.

Consultation is listened to by the MOE. It has to be taken account of. MOE is very keen to hear what teachers are saying and how they are feeling. **There is four school weeks for feedback.**

### **Techlink:**

Updating technology practice case studies and getting them better aligned and how they are aligned. Looking at the components within the strands, gradually opening up. Getting printable versions (PDF) and getting them as exemplars. Focus questions are associated with this as well to lead discussion.

### **Student Classroom Studies:**

The latest ones going up now have another window showing the portfolios, a great resource to see what others are doing. Coming out in printable PDFs.

The Techlink team are more than willing to listen to feedback.

The update on the right hand side is easily available, don't have to go looking for it.

### **Publications:**

North and South article on Technology very worthwhile. An article put into the "Principal Today" – great article students talking about what they do in Technology, where they are going with it etc.

Another article is going out in the North South magazine due to come out early next term.

### **NZQA**

Portfolio specifications, have reversed their decisions. A limited win, specifications for Scholarship recommends for 2010. There is talk of work being scanned by an outside business for markers.

The evidence comes out of portfolio submissions.

The marking of Level 1 being fully internally assessed?? This cannot be because we need 3 credits of external to be eligible for Excellence. The advice is that if you are dissatisfied then make comment to NZQA, this works. We need good consultation.

### **Teacher Trainees:**

Christchurch College of Education has now a training program up and running (14 teachers already). There is a big influx of teacher trainees in Universities at the moment. Fewer trainees are in the \$30K Scholarship.

What is happening in the Advisory capacity?

0.3 of an Advisor. The reality is the resource has been shifted down to Primary with the Literacy and Numeracy. There is one full time Technology Moderator with more moderators being developed. They have grown the numbers of part time moderators.

Tools4Work and Computenz have put out a document in schools which is controversial. They are saying that Technology is too theoretical. This is disconcerting as in the current mode of thinking of collaboration this document could cause division.

Max has invited Niall Dinning along to the BCats meeting in Christchurch. This is to keep the policy of openness within all associations.

As an Association we want to be seen as supporting both, and not putting one down.

**Action:**

Max and Murray to have further discussion with Brian in light of what has been revealed this morning

**Murray (ITO):**

The national Certificate in Mechanical Engineering in Level 5. This is in the top 5 which has helped Brian to put more funding in the region.

Brian is very concerned that the curriculum alignment is incorporating industry pathways when all the systems are in place why the matrix was not including them. Terry Cullie who is the top moderator in the region met with NZQA and as a result there will be no changes for next year.

When rewriting in future there will be checks that there is not duplication.

- Linwood College is going to be a Trades Academy next year with CPIT.
- One of the criteria from the Ministry is that a student will be studying towards a Level 2 Certificate.
- One of the frustrations was that the Trade Academy was concerned that the students cannot study for the two qualifications side by side.
- One of the challenges in running a TA and linking in schools that can come in for 2011, linking students with NCEA Level 2.

We need to be looking at more academic students coming through. The reality of life is that not everyone will be going to University.

The funding model will come out in the budget in May. We have got to be sure that Gateway and STAR funding is not affected.

Students who have used fixed machinery under STAR and Gateway etc and have been doing the U/Std's can have the standards.

Use the document of Health & Safety Guidelines get approval from your Board. There is a point in time where someone in your school takes responsibility for this in your schools.

**Action:**

*That the MOE Safety guidelines for schools be updated and also take in consideration Trade Academies opening in NZ schools over the next 12 months.*

National Certificates on Textiles Technology??

**Penny (PPTA):**

PPTA Exec member for Southland. On the curriculum Advisory committee for Exec. I also go to the Leaders Forum which deals with NCEA - We meet three times a year. LEQG do the nuts and bolts.

Technology spokesperson for NZQA. One of the things are the new Literacy and Numeracy standards, this is the same line with Level 1. They have to get the 10 credits in Literacy and Numeracy to pass the lot.

They are also looking at the literacy could go across all the standards. They can be taught at Yr10 - aim to get the students through the Literacy and Numeracy, your average student will then have them 'banked' - portfolio across the curriculum.

There is a new qualification coming into Otago with the Polytech which will come through Food Technology and design in general - looking at upgrading qualifications (upgrading to degree). Combined with Polytech and College of Ed. Don Lawson is the contact person.

To get G3+ you need to go into a Level 7 qualification. The next professional conference is 2017?

### **Simon and Ron (Graphics)**

Senior Subject Guides:

- Process of writing guides appeared to have stalled - what has happened?
- Concerns were being expressed about changes being made to the subject without consultation (Geoff Keith was asked)
- Meeting was held in Auckland, Max Ron and Simon attended
- Guides were going to disappear into an overarching document alongside digital, PCM (Processing, construction, and Manufacturing)
- Chapters in the TLG -
- Start the process again (Ron, Simon, and Motu). This process will continue with 2 further meetings with Cheryl Pym. Ron and Simon will represent the Graphics community.
- There is concern on the naming issue now is (Design and Graphics). The name is already documented in the domain since 1995. If a change like that can be made with relatively no consultation, it is the design component that is the concern. There is graphics practice within design. It is protection of our subject long term that we are most concerned about. Teach design with the graphics skill wrapped around that.
- Generic design standards are coming out in Technology, other areas of sustainability and ethical.

The matrix where it sits at the moment is great for developing the curriculum and that everyone had a part, they are not all that helpful Graphics with Design. Practice based projects which is the practice.

Where do the other subjects come into for Scholarships?

Eg Technology has a Scholarship, Graphics has a Scholarship - what about the rest?

### **Graphics:**

3 Original Strands:

Drawing, design and practice

Indicators of progression for 3 strands:

Meeting held to look at the bodies of knowledge.

The extra two things that have been added:

- Human factors and design

- Definitions of design

*Is there a crossover here with Visual Arts and Art History with the human factors and design and definitions of design? **These are generic Technology standards (Cliff)***

The design and graphics are now based on 5 strands.

Simon is questioning the weighting of the document on Graphics.

Subject Endorsement: - The schools will decide on the subject.

The knowledge of design.

Rename as Design Knowledge or knowledge of design.

Technology in NZC Senior Secondary Guidelines:

We need to have this document up because the only one up there at present is the Social Sciences one.

What is going to be helpful for the Association?

Action:

Max to write a letter to air opinion from a Graphics point of view.

- Draw attention to membership what we are doing on their behalf
- Expand on some of the meetings Max has been to and what is happening

This will go out to members and non members

- NZC document to describe

This letter needs to be done reasonably quickly.

*It is a standards name not a subject name change.*

### **General Business:**

Meeting on 31<sup>st</sup>

- Renaming of the subject

TRCC Conference:

What if anything can we do?

Being aware of what type or format of what is being done there?

Developments in Graphics?

Like to see Technology Achievement Practice and Technology Unit Standards

The 2 year program of what TENZ is offering and what NZGTTA is offering?

Conference would be on a limited scale and would be in Christchurch in the 2<sup>nd</sup> week of October. You have a U-Learn Conference, NZACDITT Symposium, TENZ Conference in Dunedin etc (rugby world cup).

Is there a platform within the TENZ Conference for when Graphics can link to?

We really are planning for 2012. What is the feeling? What can be incorporated? Need to talk to Cheryl Pym. Ron to talk to TRCC re funding etc could be a teacher focussed one on the New Curriculum - teachers training teachers in the practical skills??

Max will talk to Cheryl re dovetailing into the TENZ Conference.

There is a need for training in the practical skills for the teacher trainees. The potential need for us to grow as an organization is for us to run workshops on the practical skills of our curriculum.

AGM Date 11<sup>th</sup> September – Christchurch College of Education in Christchurch.  
Timeline for documentation: Please check that you have it, otherwise email to Tricia.

**Meeting closed: 2.30pm**